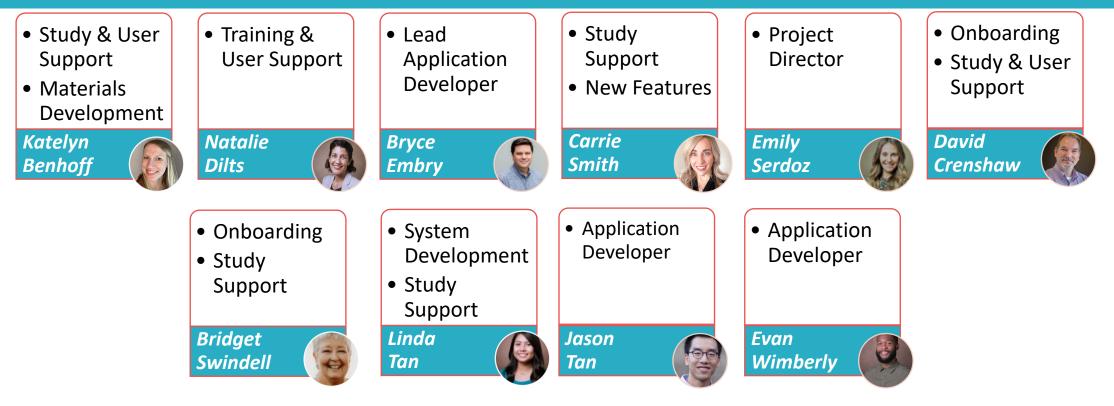


# IREx) IRB Reliance Exchange

YOUR SYSTEM SOLUTION FOR SINGLE IRB REVIEW

# **QUARTERLY CALL FOR HRPPS**



January 21, 2022

#### **QUARTERLY CALL AGENDA**

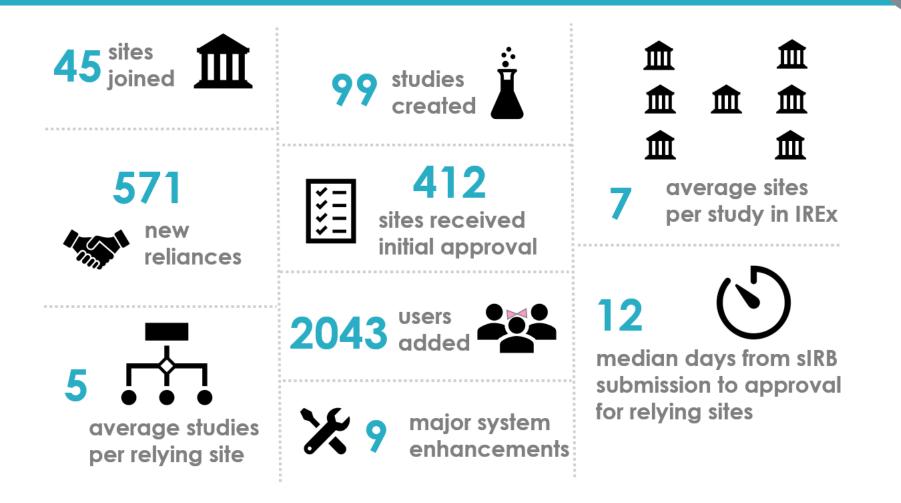
#### > Welcome

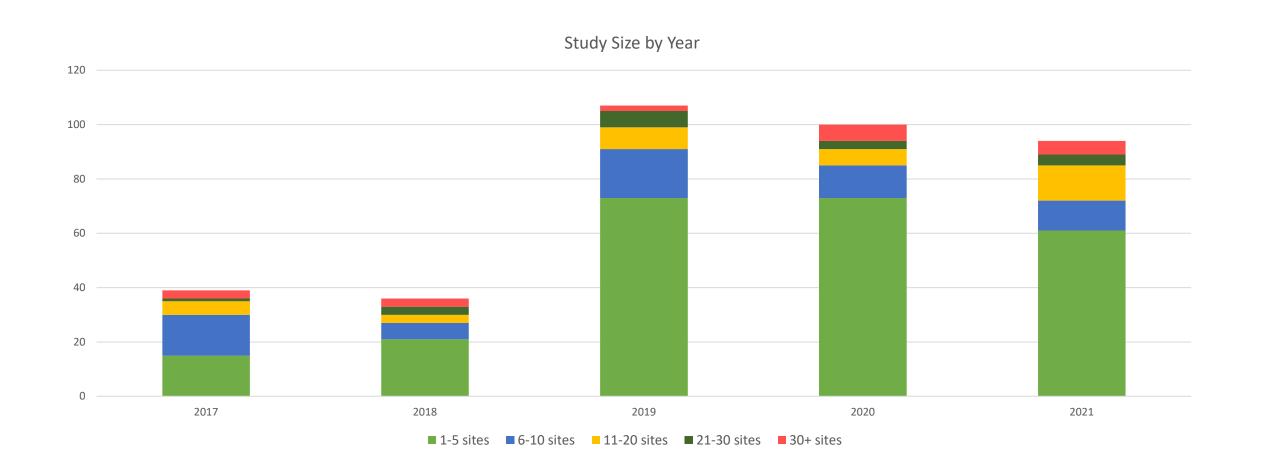
- Year End Metrics
- Feedback Needed
- Recent System Updates

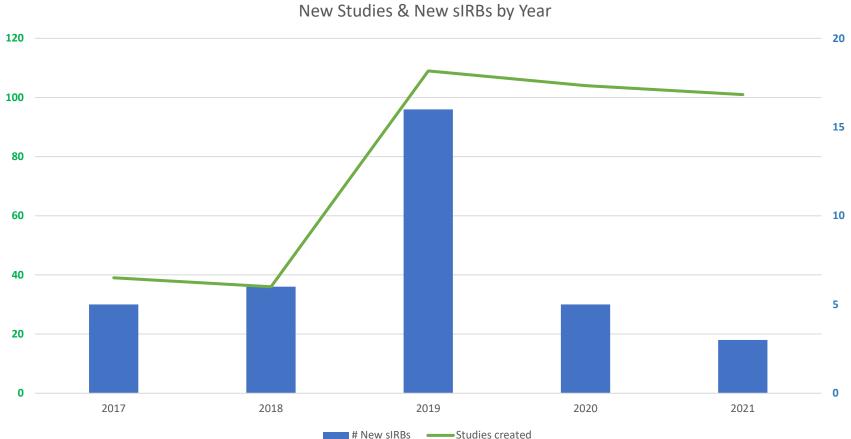


### New IREx Team Member: Carrie Smith

- Formerly an IREx Study Manager for the APOLLO study with >100 study sites (Wake Forest sIRB)!
- Will support new Lead Study Teams and Coordinating Centers using IREx
- Will inform feature development for lead study teams and coordinating centers
- Also driving master contracting & budgeting tool initiatives (non-IREx)







#### **Single IRB Trendsetters**

- Pennington Biomedical added their 40th study
- UC San Francisco added 16 studies in 2021
- UM Baltimore added their 1st study & approved all sites within 3 months of the lead site approval
- UW-Madison launched their 1st study in IREx
- Vanderbilt exceeded over 100 studies in IREx
- Wake Forest is the sIRB in IREx for >140 relying sites

### YEAR END METRICS – Run your own!

	TON BIOMEDICAL CENTER	Revie	ewing Site's Studie	es					Overa	All Studies -	Export <del>•</del>
35 reviewer	Your site is the reviewer for 35 studies	Q. Sear	ch: crea	-		-		-	Partici	pating Site Report	(CSV)
14	Your site is a <b>participant</b> in 14 studies	IRB # ↓†	Study Title	11	Participating Sites	11	Approved Sites	11	Expiration	To Do	12
45 users	There are 45 <b>users</b> at your site	2019- 015	Creation and maintenance of integrated biorepository databases (IBD) to support research usage of biorepository samples.		2		2		4/11/2022	No Outstanding Ad	tions
₽ Dashboard	Home	2020- 004	Pancreatic Tissue Collection		1		1		1/30/2023	No Outstanding Ad	tions

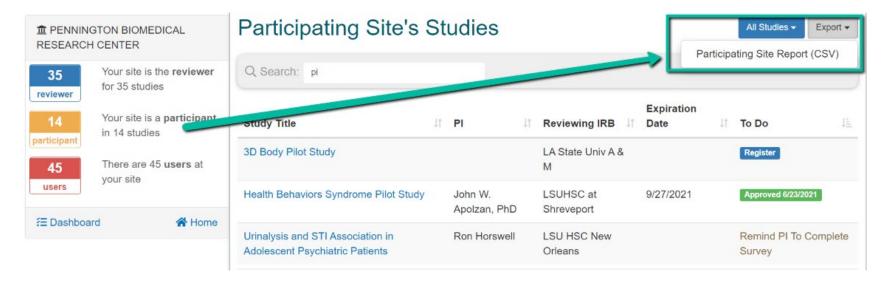
### **Overall Study Report** includes all studies where your site is the sIRB

- Count # of studies, by year created/approved
- Count # of studies by risk type
- Count # of total relying sites across all studies
- Count # of sites with initial approval

#### Participating Site Report lists all approvals (initial, CR, mod) for all sites on all studies where your site is the sIRB

- Count # of unique relying sites
- Calculate time to approval metrics
- Calculate time from site's local HRPP submission/review to sIRB submission/approval

### YEAR END METRICS – Run your own!



#### Participating Site Report lists all approvals from studies where your site is relying on an sIRB:

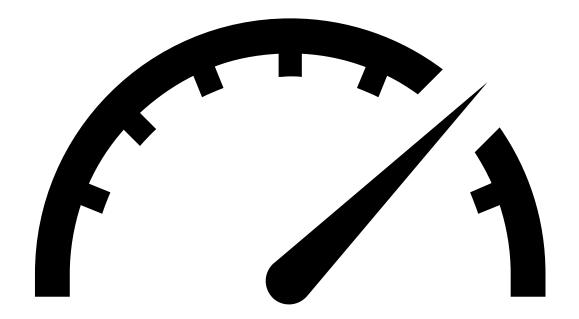
- Count the # of unique sIRBs for your site
- Reference dates of each sIRB approval for your site (initial, CR, mods)
- Calculate # of days from when your site was notified/contacted about study to
  - Date the study was submitted for local submission/review
  - Date your HRP and PI Surveys completed
  - Date of sIRB approval

# **Request for Feedback!**

#### **IREX SATISFACTION SURVEYS**

#### • Respondents

- **sIRB Liaisons**, after uploading lead site approval
- Study managers, after a few relying sites get approval
- **PSite HRPPs**, after receiving approval from sIRB
- Satisfaction with using IREx...
  - on THIS study
  - in general
  - resources
- Are there features we should improve/add
- Participating Site experience



#### **SUPPORT & TRAINING**

Are there any resource gaps we should fill in with

training or educational offerings?

- On demand videos available by user: <u>https://www.irbexchange.org/p/sign-up-for-training/</u>
- Request a live <u>https://redcap</u> =H8XMMD7KT

• IREx Outreach:

- Each time the to the study i
- Reminders &
- FYI available fc presentation to relying site study teams on using sIRB & IREx

- How do Relying HRPPs register for a study in IREx? | 2 mins Watch Now
- Uploading Consent Forms in IREx | 1 min Watch Now
- How do Relying HRPPs use their IRB Dashboard? | 1 min Watch Now

**USER TRAININGS** 

Select a training below that works best for you. Don't see a training? Contact us.

) mins – Watch Now

Watch Now \*NEW

**HRPP** Training

Videos

bw

ch Now

Getting Approved & Accessing Approvals in IREx | 1 min – Watch Now

Relying Site Study Team Trainings

Join the **IREx User** Feedback Group!

+

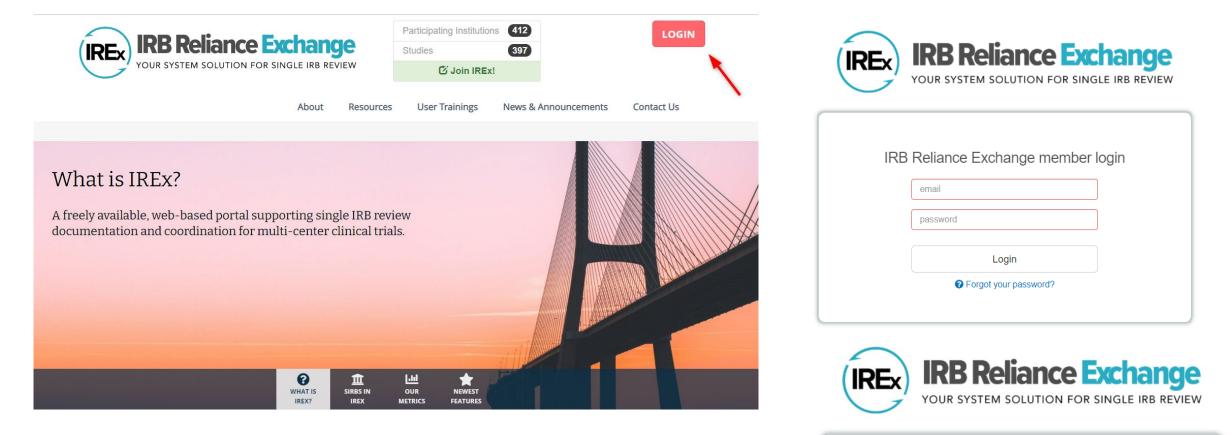
0

- Open to HRPP Liaisons and Study Managers
- Members provide input on upcoming features and priorities.
- Current membership includes:
  - Indiana
  - Johns Hopkins
  - Ohio State
  - Oregon
  - Pennington Biomedical
  - Utah
  - Vanderbilt
  - Wake Forest
  - WashU
- Meets the 3rd Friday each month at 1 ET.
- <u>Sign up here</u>

# **Recent System Updates**

Since October 2021

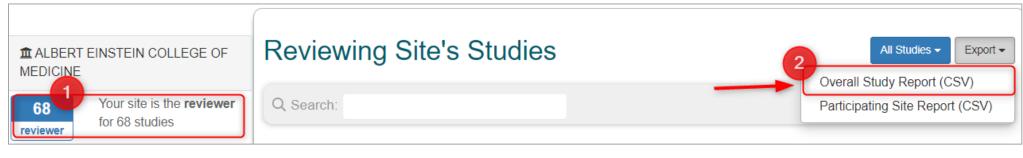
#### 1. NEW IREX LOGIN SCREEN (for enhanced security)



You have sucessfully logged out.

Login again Return home

#### 2. PRIMARY LIAISON LISTED IN EXPORT



Α	В	С	D	E	F	G	Н	1	J	K	L
projectId	shortTitle	longTitle	dateCreat	isCollectir	isTin	riskType	minRiskCa	isReviewi	reviewingIRB	reviewin	reviewingIRBContact
74	CPCCRN 082: PICU Outcomes	CPCCRN 0	*****	1		1 minimal	(f)(5), (f)(	0	University of Utah	3745	Annie Risenmay
24	CPCCRN 077: SiRD Study	CPCCRN 0	2/3/2017	0		1 minimal		0	University of Utah	3745	Annie Risenmay
12	CPCCRN 041: PICqCPR	CPCCRN 0	*****	0		1 minimal	(f)(5)	0	University of Utah	3745	Annie Risenmay
14	CPCCRN 065: VAP	CPCCRN 0	*****	0		1 minimal	(f)(2), (f)(	0	University of Utah	3745	Annie Risenmay
15	CPCCRN 064: GIFT	CPCCRN 0	*****	0		1 greater th	ian minima	0	University of Utah	3745	Annie Risenmay
16	CPCCRN 068: ICU-RESUS	CPCCRN 0	****	0		1 minimal	(f)(5)	0	University of Utah	3745	Annie Risenmay
20	CPCCRN 047: PHENOMS	CPCCRN 0	2/2/2017	0		1 minimal	(f)(2)	0	University of Utah	3745	Annie Risenmay
18	CPCCRN 059: PEACE	CPCCRN 0	2/2/2017	0		1 minimal	(f)(4), (f)(	0	University of Utah	3745	Annie Risenmay
9	ValEAR	Randomiz	*****	0		1 greater th	an minima	1	University of Utah	3745	Lisa Rigtrup
22	CPCCRN 053: LAPSE	CPCCRN 0	2/2/2017	0		1 minimal	(f)(5), (f)(	0	University of Utah	3745	Annie Risenmay
21	CPCCRN 066: IRA	CPCCRN 0	2/2/2017	0		1 minimal	(f)(5)	0	University of Utah	3745	Annie Risenmay
416	AZ-SWED	PECARN 0		1		1 greater th	an minima	0	University of Utah	3745	Lisa Rigtrup
125	CPCCRN GRACE	CPCCRN (	*****	1		1 greater th	an minima	0	University of Utah	3745	Annie Risenmay
119	PECARN: C-Spine	PECARN: I	*****	1		1 minimal		0	University of Utah	3745	CONTRACTOR OF STREET
104	PECARN: STIs in Peds ED	PECARN: I	6/6/2018	1		1 minimal		0	University of Utah	3745	Gary Henderson
323	P-RAPP	Procalcito	5/7/2020	1		0 greater th	ian minima	0	University of Utah	3745	Lisa Rigtrup
432	STArT	PECARN 0	2/8/2021	1		1 greater th	ian minima	0	University of Utah	3745	Ammon Pate
368	BEEPER	PECARN 0		1		0 minimal	(f)(5), (f)(	0	University of Utah	3745	Annie Risenmay
208	RADIANT	Rare and A	*****	1		1 greater th	an minima	0	University of Utah	3745	Lisa Rigtrup
253	TTRAPP Study	TTR Amylo	*****	1		0 minimal		1	University of Utah	3745	Lisa Rigtrup
267		Lipoic acio	*****	1		0 greater th	ian minima	1	University of Utah	3745	Lisa Rigtrup
83	PECARN 043	PECARN 0	*****	1		1 minimal	(f)(5), (f)(	0	University of Utah	3745	Lisa Rigtrup
367	HEADACHE	Headache	*****	1		0 minimal		0	University of Utah	3745	Lisa Rigtrup
425	F-AraG-PET Pilot	A pilot stu	*****	1		1 greater th	an minima	0	University of Utah	3745	Gary Henderson
421	SPAN	Study of P	1/5/2021	1		0		1	University of Utah	3745	Lisa Rigtrup
457	KALPAS	Optimizin	5/3/2021	1		1 greater th	an minima	0	University of Utah	3745	Ammon Pate
459	PRECISE	Personalia	5/5/2021	1		1 greater th	ian minima	0	University of Utah	3745	Annie Risenmay
476	Pedi-DOSE	PECARN S	*****	1		1 greater th	an minima	0	University of Utah	3745	CONTRACTOR OF STREET
479		Understar	7/6/2021	1		0 minimal	(f)(7)	1	University of Utah	3745	Lisa Rigtrup
482	ACHD Gaps	Utilizing P	7/8/2021	1		1 minimal	(f)(5), (f)(	0	University of Utah	3745	Lisa Rigtrup
		· · · ·							· · ·		

# **3. INDICATE WHEN SITES ARE NOT ENROLLING PARTICIPANTS**

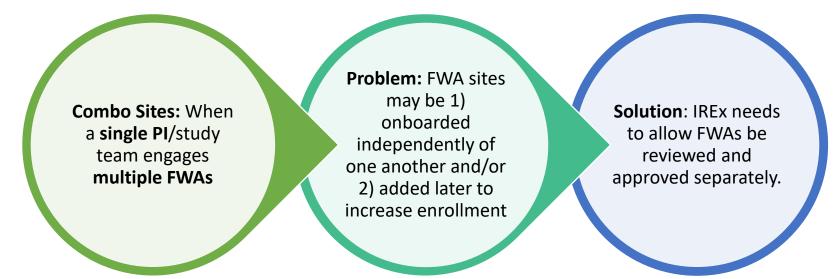
**Use Cases:** • Sites are engaged, but not enrolling

• Studies are closed to enrollment

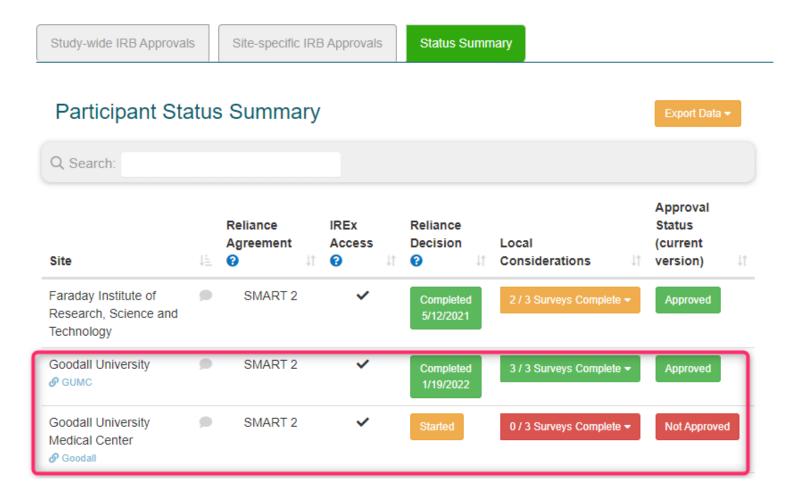
#### **Lead Site Relying Site** Relying Site Approvals 曲 Mellon Univ. Med Ctr ✓ Carnegie Univ Study Information Status **Review Type** Mellon Univ. Med Ctr v approved Initial Study: Full Board × Is Site Enrolling? Change No O Yes new changes Summary Date Submitted Add pre-review exchanges with PI 11/02/2021 Date Pre-Reviewed mm/dd/yyyy Status Approved Date Reviewed O Pending Add post-review exchanges with PI 11/03/2021 Add another Review Date IRB # 20211103 Date Approved 11/03/2021 Review Type Study-Wide Amendment: Full Board V Documents Is Site O Yes Enrolling No Determination Letter DETERMINATION LETTER RelvingSite2.docx X Consents & Assents Continue -> Choose a file or drag it here

### 3. INDICATE WHEN SITES ARE NOT ENROLLING PARTICIPANTS

Study-Wide	Amendmen	t: Full Board (Ap	proved)			💐 Site No	Curre ot Enrol
Edit review	f≣ Site approv	vals					
Study Info			🛗 Key Dates				
le: 8 Number: htus: bmission Type: view Cycle: ange Summary: e is not enrolling	No Further Revi	endment: Full Board iew Required \$	Submitted: Pre-Reviewed: Reviewed: Approved: Expires:	11/9/2021 11/10/2021 11/10/2021			
Туре	10	Name			11 Date Added	.l† Size	JT
Protocol 1		PROTOCOL_v1.do	cx		11/12/2021		12535
Determination L	.etter		LETTER_Amendme	nt.pdf	11/12/2021		34351
Amendment Ap	plication ad All	AMENDMENT APP	LICATION.docx		11/12/2021		11377







#### HRPPs can copy the answers from one HRP Survey to another for a combo site

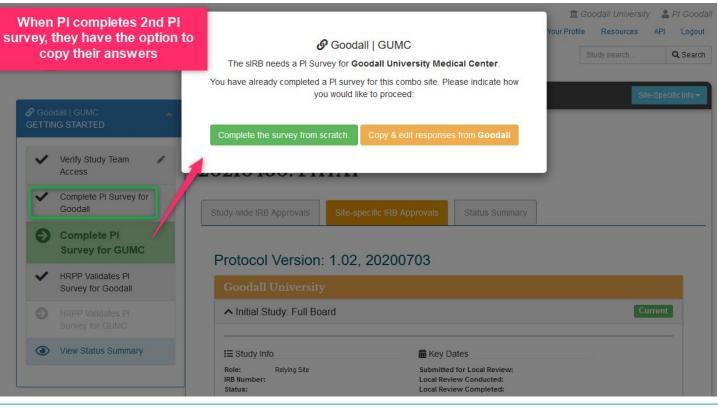
# Goodall | GUMC The sIRB needs local considerations/reviews for Goodall University Medical Center - FWA#78899657. As a non-primary HPPP for this combo site, please indicate how you would like to

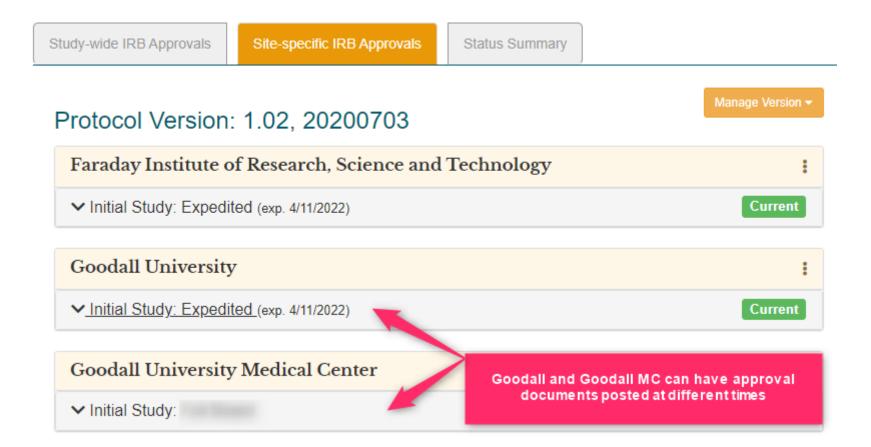
As a non-primary HRPP for this combo site, please indicate how you would like to proceed:

Complete the survey from scratch.

Copy & edit responses from Goodall

#### \*NEW\* PIs must provide a PI Survey for each FWA, and they can copy the answers from one to another

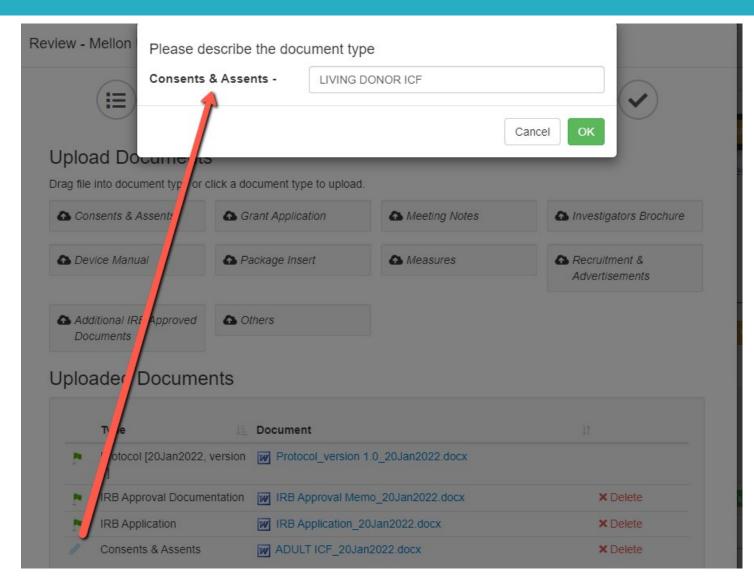




### **5. CUSTOMIZE DOCUMENT TYPES**

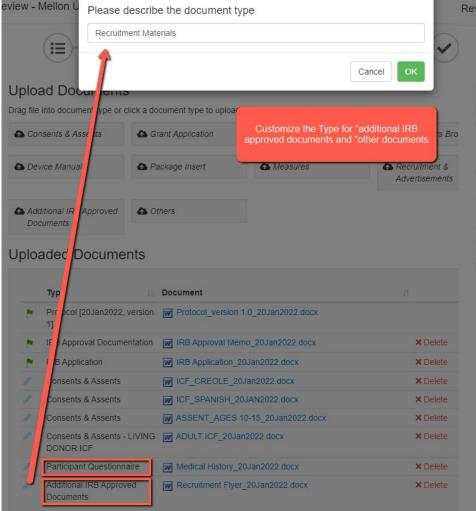
#### 1. Upload ICF

2. Use pencil to add descriptors to help with sorting



### **5. CUSTOMIZE DOCUMENT TYPES**

Customize document TYPE for 'Additional IRB Approved Documents' + 'Others'



eview - N	Nellon U Please de	escrib	e the document type		
	Cognitive	Battery			
Liniaa					Cancel OK
	id Documents				
Drag file i	nto docume t type or clie	ck a do	cument type to upload.		
Con:	sents & As <mark>e</mark> nts	🗛 Gr	ant Application	Meeting Notes	Investigators Brochure
🚯 Devi	ice Manu	🖨 Pa	nckage Insert	A Measures	Advertisements
🗗 Addi Docu	itional I. B Approved	<b>a</b> ot	hers		
Uploa	de Documen	ts			
	ту		Document		41
	P tocol [20Jan2022, ve	ersion	Protocol_version 1.0	_20Jan2022.docx	
	B Approval Documen	tation	IRB Approval Memo	20Jan2022.docx	× Delete
	RB Application		IRB Application_20Ja	an2022.docx	× Delete
	Consents & Assents		ICF_CREOLE_20Jan	n2022.docx	× Delete
1	Consents & Assents		W ICF_SPANISH_20JA	N2022.docx	× Delete
1	Consents & Assents		MASSENT_AGES 10-	15_20Jan2022.docx	× Delete
1	Consents & Assents - L DONOR ICF	IVING	M ADULT ICF_20Jan20	)22.docx	× Delete
	Others		Cognitive Battery_20	Jan2022.docx	× Delete
1	Participant Questionnai	re	Medical History_20Ja	an2022.docx	× Delete
	Recruitment Materials		Recruitment Flyer_20	DJan2022.docx	× Delete

### **5. CUSTOMIZE DOCUMENT TYPES**

#### Protocol Version: 20Jan2022, version 1

SIRB: Mellon University Medical Center Lead Site: Mellon University Medical Center		
▲ Initial Study: Full Board (exp. 1/19/2023)		Current
✓ Edit review     f≡ Site approvals		
Role:         Reviewing IRB         Submitted:         1/18/2022           IRB Number:         29110310         Pre-Reviewed:         1/20/2022           Status:         approved         Reviewed:         1/20/2022           Submission Type:         Initial Study: Full Board         Approved:         1/20/2022           Review Cycle:         12 mo         Expires:         1/19/2023	2	
∧ Documents		
Type 🖺 Name	1† Date Added 1† Size	1¢
Protocol 20Jan2022, version Totocol_version 1.0_20Jan2022.docx	1/20/2022	12811
IRB Approval Documentation 🚦 IRB Approval Memo_20Jan2022.docx	1/20/2022	12830
IRB Application BIRB Application_20Jan2022.docx	1/20/2022	12826
Consents & Assents - BADULT ICF_20Jan2022.docx LIVING DONOR ICF	1/20/2022	12847
Consents & Assents BICF_CREOLE_20Jan2022.docx	1/20/2022	12822
Consents & Assents	1/20/2022	12824
Consents & Assents         ASSENT_AGES 10-15_20Jan2022.docx	1/20/2022	12828
	1/20/2022	12828
Consents & Assents ASSENT_AGES 10-15_20Jan2022.docx		

### 6. DOCUMENT "DATE OF APPROVAL" (COMING SOON!)



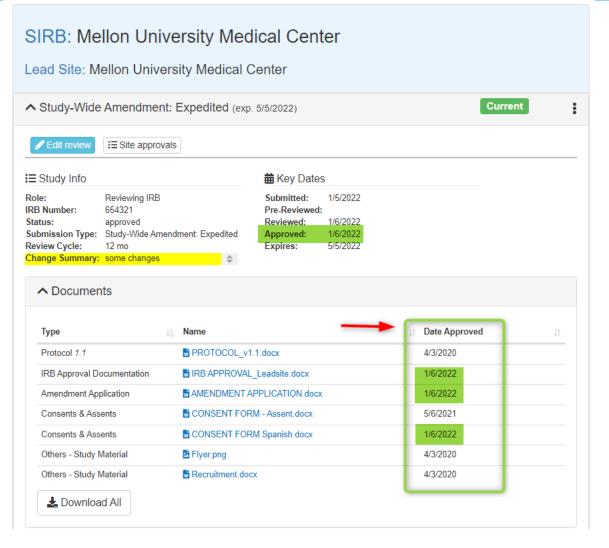
#### **Upload Documents**

Drag file into document type or click a document type to upload.

Consents & Assents	Grant Application	Meeting Notes	Investigators Brochure
Device Manual	Recruitment & Advertisements	Additional IRB Approved Documents	Others
Package Insert	Measures		

#### Uploaded Documents

	11		J1	Date 1	÷.
	Туре	Document		Approved	
	Consents & Assents	w documents uploaded		5/6/2021	× Delet
		loes not yet show date		4/3/2020	
1		oproved until published		4/3/2020	× Delet
1	Study Material			4/3/2020	× Delet
	Amendment Application	MAMENDMENT APPLICATION.docx			× Delet
1	Consents & Assents	CONSENT FORM Spanish.docx			× Delet
	IRB Approval Documentation	IRB APPROVAL_Leadsite.docx			× Delet



#### New and Updated Resources for HRPPs

#### Quick Guides

- How to Document a Site Closure
- How to Upload the Initial Site Approval for Relying Sites
- How to Upload a Site Amendment Approval
- How to Upload Continuing Review Approvals
- How to Upload Study-wide Amendment Approvals
- IREx Combo Sites Overview

#### **Overviews**

- <u>Study-wide and Site-specific Document Types</u>
- IREx Notifications Encyclopedia for sIRBs
- IREx Notifications Encyclopedia for Relying HRPPs

#### *Quick Vids* (90 seconds or less!)



- How to Upload a Site Amendment Approval
- How do sIRBs & Study Managers Close a Site on a Study?
- How do Relying HRPPs Register for a Study?

#### General Resources

- <u>General Resources for sIRBs</u>
- <u>General Resources for Relying HRPPs</u>

# Next Call: April 15, 2022