**Workflow for sIRBs Using IREx**

**Prior to creating a study in IREx**

**Create your sIRB Infrastructure**
- Establish sIRB request process
- Determine required Reliance-related Agreements
- Determine consent form process
- Establish PSite submission process

**Use IREx to:**
- Document reliance / cede decisions
- Capture study-specific local consideration
- Notify sites of approvals
- Provide access to site-specific approval documents

---

**Actions taken in IREx**

**KEY**
- **HRPP** Human Research Protection Program
- **ICF** Informed Consent Form
- **PSite** Participating Site / Relying Institution
- **Actions taken in IREx**

---

**Lead Study Team / Coordinating Center (IREx Study Manager)**

1. Receives access to IREx to begin listing PSites
2. Grants PSites access to IREx
3. Exports PSite local considerations from IREx & submits for sIRB review
4. Uploads PSite approval into IREx

**Single IRB (sIRB)**

1. Creates study in IREx and adds Study Manager
2. Uploads lead site / overall approval to IREx

**Participating Site Study Team**

1. Granted access to IREx and can add other study team members
2. Completes PI Survey in IREx
3. Notified of sIRB approval & retrieve approval documents from IREx

**Participating Site HRPP**

1. Documents engagement, local study team, reliance, & local reviews in IREx
2. Completes local reviews
3. Notified of sIRB approval for local site